
Report To:	Inverclyde Integration Joint Board	Date:	14 May 2019
Report By:	Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership	Report No:	SL/LP/062/19
Contact Officer:	Sharon Lang	Contact No:	01475 712112
Subject:	Inverclyde Integration Joint Board (IJB) and IJB Audit Committee – Proposed Dates of Future Meetings		

1.0 PURPOSE

- 1.1 The purpose of this report is to request agreement of a timetable of meetings for both the Inverclyde Integration Joint Board (IJB) and the IJB Audit Committee for 2019/20.
- 1.2 Members will note from the attached timetable that it is proposed to hold six meetings of the Integration Joint Board in this cycle, allowing for an additional meeting in June, and three meetings of the IJB Audit Committee.
- 1.3 It is proposed that all of the meetings of the IJB begin at 2pm but that the start time of the IJB Audit Committee be brought forward from 1pm to 12.30pm. This change is proposed to allow the Chair of the IJB Audit Committee to report orally on any particular issues which it is considered should be brought to the attention of the IJB.

2.0 RECOMMENDATION

- 2.1 It is recommended that agreement be given to the timetable of meetings for the Inverclyde Integration Joint Board and IJB Audit Committee for 2019/20 as detailed in the appendix to the report, with start times of 2pm and 12.30pm respectively.

Corporate Director (Chief Officer)
Inverclyde Health & Social Care Partnership

3.0 BACKGROUND

- 3.1 The Standing Orders of the Inverclyde Integration Joint Board (IJB) provide for meetings to be held at such place and such frequency as may be agreed by the Board. The proposal in this report is for six meetings to be arranged for the period from September 2019 to June 2020, with all meetings commencing at 2pm. The additional June meeting of the Board has now been formalised in the timetable.
- 3.2 In June 2016 an Audit Committee was established as a Standing Committee of the IJB. The Audit Committee's terms of reference provide for the Committee to meet at least three times each financial year and that there be at least one meeting a year, or part thereof, where the Committee meets the External and Chief Internal Auditors without other senior officers present.
- 3.3 It is proposed that the IJB Audit Committee meets on three of the six dates on which the IJB meets, with meetings commencing at 12.30pm.

4.0 IMPLICATIONS

Finance

- 4.1 There are no financial implications arising from this report.

Financial Implications:

One Off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A	N/A	N/A	N/A	N/A	N/A

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (if Applicable)	Other Comments
N/A	N/A	N/A	N/A	N/A	N/A

Legal

- 4.2 None.

Human Resources

- 4.3 None.

Equalities

- 4.4 There are no equality issues within this report.

- 4.4.1 Has an Equality Impact Assessment been carried out?

X

YES (see attached appendix)

NO – This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

4.4.2 How does this report address our Equality Outcomes

There are no Equalities Outcomes implications within this report.

Equalities Outcome	Implications
People, including individuals from the above protected characteristic groups, can access HSCP services.	None
Discrimination faced by people covered by the protected characteristics across HSCP services is reduced if not eliminated.	None
People with protected characteristics feel safe within their communities.	None
People with protected characteristics feel included in the planning and developing of services.	None
HSCP staff understand the needs of people with different protected characteristic and promote diversity in the work that they do.	None
Opportunities to support Learning Disability service users experiencing gender based violence are maximised.	None
Positive attitudes towards the resettled refugee community in Inverclyde are promoted.	None

Clinical or Care Governance

4.5 There are no clinical or care governance issues within this report.

National Wellbeing Outcomes

4.6 How does this report support delivery of the National Wellbeing Outcomes

There are no National Wellbeing Outcomes implications within this report.

National Wellbeing Outcome	Implications
People are able to look after and improve their own health and wellbeing and live in good health for longer.	None
People, including those with disabilities or long term conditions or who are frail are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community	None
People who use health and social care services have positive experiences of those services, and have their dignity respected.	None
Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services.	None
Health and social care services contribute to reducing health inequalities.	None
People who provide unpaid care are supported to look after their own health and wellbeing, including reducing any negative impact of their caring role on their own health and wellbeing.	None
People using health and social care services are safe from harm.	None
People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide.	None

Resources are used effectively in the provision of health and social care services.	None
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5.0 CONSULTATIONS

5.1 The Corporate Director (Chief Officer) has been consulted in the preparation of this report.

6.0 DIRECTIONS

6.1	Direction Required to Council, Health Board or Both	Direction to:	
		1. No Direction Required	X
		2. Inverclyde Council	
		3. NHS Greater Glasgow & Clyde (GG&C)	
		4. Inverclyde Council and NHS GG&C	

7.0 BACKGROUND PAPERS

7.1 N/A

TIMETABLE 2019/20

IJB/IJB Audit Committee	Submission Date – 9am	Pre-Agenda Date	Issue Agenda	Date of Meeting
IJB Audit Committee	16 August	Monday 26 August – 2.15pm	30 August	Tuesday 10 September – 12.30pm
Inverclyde Integration Joint Board	16 August	Monday 26 August – 3pm	30 August	Tuesday 10 September – 2pm
Inverclyde Integration Joint Board	11 October	Monday 21 October – 3pm	25 October	<u>Monday 4 November</u> – 2pm
IJB Audit Committee	3 January	Monday 13 January – 2.15pm	17 January	Tuesday 28 January – 12.30pm
Inverclyde Integration Joint Board	3 January	Monday 13 January – 3pm	17 January	Tuesday 28 January – 2pm
IJB Audit Committee	21 February	Monday 2 March – 2.15pm	6 March	Tuesday 17 March – 12.30pm
Inverclyde Integration Joint Board	21 February	Monday 2 March – 3pm	6 March	Tuesday 17 March – 2pm
Inverclyde Integration Joint Board	24 April	<u>Tuesday 5 May</u> – 3pm	8 May	Tuesday 19 May – 2pm
Inverclyde Integration Joint Board	29 May	Monday 8 June – 3pm	12 June	Tuesday 23 June – 2pm